

LODGING AND TRANSPORTATION INFORMATION
SPRING FELLOWS CONFERENCE
MARCH 27-29, 2008

HOTEL INFORMATION



Doubletree Hotel Crystal City-National Airport

300 Army Navy Drive, Arlington, Virginia, USA 22202-2891

Tel: (703) 416-4100

Fax: (703) 416-4126

Site: <http://doubletree.hilton.com/en/dt/hotels/index.jhtml?ctyhocn=DCAAEDT>

FLIGHT ARRANGEMENTS



As a Fellow, you are responsible for arranging transportation. Your school is responsible for financing your round-trip D.C. transportation and transportation to and from the hotel upon arrival and departure.

Please notify the Center of your travel arrangements by Friday, February 15, 2008.

Area airports are:

Ronald Reagan Washington National Airport (DCA) recommended, ground transport directions below)

Dulles Int'l Airport (IAD)

Baltimore/Washington Int'l Airport (BWI)

TRANSPORTATION OPTIONS FROM AIRPORT TO HOTEL



- **Ronald Reagan Washington National Airport (DCA) (Recommended)**
- **Metro**: A station is located at the airport opposite the main terminal. Take the yellow line train toward Huntington and get off at the Pentagon Metro Station. The cost is \$1.65 during rush hour, \$1.35 during off-peak hours. It is a short walk from the metro to the hotel, 0.36 miles.
- **Driving**: From Ronald Reagan National Airport take Crystal City Exit. Exit Crystal Drive. Take Crystal Drive North approximately one mile. Crystal Drive turns into 12th Street. When you are on 12th Street go under overpass and turn right onto Army Navy Drive. The hotel is on the left.
- **Taxi**: Can be found anywhere outside all terminals. The ride costs about \$12.00 plus tip.
- **SuperShuttle**: Can also be found outside all terminals. Travel arrangements can also be made through SuperShuttle (www.supershuttle.com). Cost for one passenger is \$9.00 from Reagan National Airport.

TRAVELING IN D.C.

METRO:

- The hotel is located at the Pentagon metro stop, which is accessible via both the Blue and Yellow Lines.
- Metro stations are marked by large brown columns. The colored strips indicate the lines served by the station: Blue, Red, Yellow, Orange or Green.
- One-day passes are valid for a day of unlimited Metrorail travel on weekdays after 9:30 a.m. or all day on Saturdays, Sundays or federal holidays. This pass expires at the end of the operating day—3 a.m. on Fridays and Saturdays, midnight on other nights.
- Fares are \$1.35 minimum, \$3.90 maximum based on distance traveled.
- Transfers are free within Metrorail. \$0.35 for transfer to Metrobus.
- For Metrobus be sure to get the bus transfer when entering a metro station (usually just after the turnstiles).
- Follow the signs to your platform. Flashing lights at the platform's edge let you know a train is coming.
- The train's destination is displayed over the train's front and side windows. The line color is displayed on the front and back of the trains.
- Know which direction the line you want to go by looking at the stops at the end of the line.
- Metro map online: <http://www.wmata.com/metrorail/systemmap.cfm>

METROBUS:

- Schedules vary by route. Most routes run every day. Others operate five or six days a week. Frequency between buses may change between rush hours (5:30 - 9:30 a.m. and 3:30 - 7 p.m.) and all other times.
- It is \$1.25 for a regular Metrobus route (extra for express busses). You will need exact change.
- You can also transfer from Metrorail for \$.35 (see above). There are no transfer discounts from Metrobus to Metrorail.
- Metrobus stops are marked with red, white and blue signs.
- The route number destination is displayed above the windshield or on the boarding side of the bus.

MORE ABOUT THE DOUBLE TREE HOTEL...

- Check-in time is 3:00 p.m.. Check-out time is 12:00 p.m.
- **Checking In:** Guests must present a credit card and photo ID at check-in, regardless of how payment will be made. The Center will pay for your hotel room for the duration of the Conference, but you are responsible for any meals and incidentals charged to your room. Arrangements can be made during check-in, if requested, to split the room and all incidental charges onto separate credit cards for each person sharing the room.
- **Checking Out:** All Fellows are responsible for payment of any incidentals directly to the hotel. The hotel will accept payment by cash or credit card.
- **Parking:** For those driving, on-site parking is available for \$18.
- **Hotel Amenities:** Each spacious room features a large work desk, telephone with data-port, coffeemaker, and remote control television with premium movie channels. Guests can review their bill and check-out via their television screen. The bathroom is equipped with a hairdryer for your convenience, and every room contains a full-size ironing board and iron. High-speed internet access and wireless internet access are available in the lobby. The hotel has its own Skydome-Only Revolving Rooftop Restaurant. In addition, the Double Tree has a top floor pool and fitness center with a view of the Washington, D.C. monuments.